EMERGING TECHNOLOGIES INSTITUTE

GLOBAL INITIATIVE

ACADEMIC CATALOG

EMERGING TECHNOLOGIES INSTITUTE

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Hours of Operation:
Monday - Friday
9 am - 5 pm

Closed on holidays & school recesses
Refer to School Calendar for more info.

Facebook.com/emergingtechedu
Linkedin.com/company/Emerging-Technologies-Institute
Instagram.com/emergingtechedu

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A MESSAGE FROM THE EXECUTIVE DIRECTOR

It is my goal, and that of the faculty here at Emerging Technologies Institute, to share our knowledge and expertise with students who have the drive and commitment to create careers for themselves or to seek career advancement by pursuing higher education and training.

As you undertake your studies at ETI, know that I, my staff, and every instructor here is willing and eager to help you with your educational pursuit and will provide all the resources at our disposal to contribute to the successful completion of your chosen academic program.

The curricula we offer, in our Business and Industry Technology program, Business Office Information Systems, as well as in our short programs, are challenging but comprehensive to ensure that the knowledge and skills you will need to enter your chosen profession or to advance in your present position have been provided.

It is with great pride that we welcome you to the Emerging Technologies Institute. We thank you for choosing our school and wish you success during your time with us.

Lyonel Coriolan
Executive Director / CEO

ABOUT EMERGING TECHNOLOGIES INSTITUTE

Founded in 1999, Emerging Technologies Institute (ETI) is a private vocational school, licensed by the New York State Education Department and accredited by Middle States Association - Commissions on Elementary and Secondary Schools (MSA-CESS). With the support of a highly qualified, experienced, and dedicated faculty, ETI offers postsecondary academic programs to train students for entry-level employment and career advancement opportunities in the business and technology sectors.

ETI's programs have been carefully developed to provide students with the knowledge and skills required to function efficiently and effectively in the workplace. ETI makes every effort to attract a cultural and ethnic diversity of students to enrich their learning experience and to prepare them for the likely work environments they will encounter upon completion of their studies. It is a goal of ETI and its faculty to help students develop a respect for and commitment to ethical conduct in the business and technology professions and to recognize and act upon the necessity for lifelong learning.

MISSION

Our mission is to transform our students into professionals prepared to meet the demands of our ever-evolving work environment.

Our goal is to be a private career school of choice for individuals wishing to earn a diploma, enhance their professional skills, and/or fill positions in their preferred job sectors.

To accomplish this mission, the following objectives were established:

- Develop programs to meet specific occupational objectives for the advancement of the student's career.
- Ensure training is administered by qualified and licensed instructors with adequate training and real-life experience.
- Equip the classroom with appropriate technology similar to what our graduates will use in the corporate world.
- Offer quality programs, on campus and online, to ensure student access and success.

PARTNERSHIPS & AFFILIATIONS

ADMINISTRATION & FACULTY

Lyonel Coriolan
Executive Director/ CEO
BS, Electrical Engineering and Applied
Mathematics and Statistics
Stony Brook University

Rehana Rooney
Director of Admissions
BA, Early Childhood Education
Ashford University

Khairul Arefin
Director of Career Services
MA, English Literature, Dhaka University,
Bangladesh
BA, Social Work, Dhaka University,
Bangladesh
Certifications: Six Sigma, A+, Network +

Laftt Abellard
Adjunct Faculty
BA, Psychology, University of Albany
MBA, College of Saint Rose

Genevieve Poitevien
Adjunct Faculty
MS, Technology in Education
Barry University

Frantz Jerome
President
MS, Education
Long Island University

Chloé Coriolan
Director of Communications & Marketing
BS, Communications
St. John's University

Michael Hurtado
Lead Instructor and Director of Online
Programs
AOS, Computer Networks
Katherine Gibbs College
BA, Information Technology
Briarcliff College

James Lyons
Adjunct Faculty
MS, Management
NC State University

GLOBAL INITIATIVE PARTNERS

Françoise Carrié
Partner
BS, Architecture
City College of New York

Daphné DeLain
Partner
Hematology & Clinical Chemistry
NY School of Medical Technology

STATEMENT OF LEGAL CONTROL

Emerging Technologies Institute, Inc. is a licensed private career school, incorporated under the laws of the State of New York. The corporation operates one campus in Queens County, New York. As a State-licensed school, Emerging Technologies Institute meets the standards required by Article 101 of the New York State Education Law and Part 126 of the Regulations of the Commissioner of Education.

ETI operates under guidelines and policies established by its Board of Directors. The Board's executive director also serves as the executive director and CEO of the school. The directors have oversight responsibility for all operational aspects of ETI and are also responsible for exercising policies established by the Board. The Board's corporate officers execute legal documents and perform functions as required of them by law.

Board of Directors
Lyonel Coriolan, Executive Director/CEO
Frantz Jerome, President
Yves Poitevien

ACADEMIC POLICIES

ADMISSIONS

ETI admits students into its academic training programs regardless of their ethnicity, race, color, sex, sexual orientation, marital status, religious beliefs or a lack thereof.

Applicants are required to satisfy the following criteria:

(1) Be at least 18 years of age on or before starting their first day of class;

(2) Complete an admissions application online;

(3) Provide evidence that they have earned a high school diploma or its equivalent;

(4) Possess a basic understanding of and competency in computer functions and operations and a fundamental knowledge of word processing;

(5) Complete and sign an enrollment agreement online;

(6) The admissions application and enrollment agreement can be found at EmergingTech.edu/haiti-initiative.

READMISSION POLICY

Students who have left or been withdrawn from an academic program for any reason must submit a written request, asking to be readmitted. Students who were dismissed for violation of the Code of Conduct are not eligible for readmission.

A student can be readmitted only once, based on space availability. Before readmission, a student must pay all outstanding tuition that was due at the time of his or her dismissal or withdrawal. Students will receive academic credit for all courses previously successfully completed. Students readmitted into a program must complete that program within the maximum time frame as described in the Satisfactory Academic Progress Policy section of this catalog.

GRADUATION REQUIREMENTS

Every student must satisfactorily pass all courses with a cumulative final grade point average of 2.0 (73%) or better within the maximum time allowed for completion.

Every student must also meet all financial responsibilities before they are eligible for graduation.

TRANSFER OF CREDITS

CREDITS EARNED AT OTHER INSTITUTIONS

At the time of admission, ETI will consider accepting transfer credits or clock hours earned at another post-secondary institution provided that the following criteria are met:

1. The postsecondary institution is accredited by an agency recognized by the U.S. Department of Education or by the Council on Higher Education Accreditation.

2. The course or courses are determined to be comparable in both content and   duration to a course or courses offered by ETI.

3. The course was completed within ten years of the date that the student is applying for admission into ETI and the student earned a grade of B or higher.

An official transcript must be sent directly to ETI from the postsecondary institution that the transferring student attended. The transcript will be reviewed, and it will be determined whether the course or courses requested for transfer credit meet all of the above-required criteria and whether transfer credit will be granted. The decision is final and not appealable. A maximum of 100 clock hours earned from other institutions can be transferred into the program.

Transfer credits accepted will be appropriately converted into clock hours. The grade for any transfer courses from other institutions will not be included in a calculation of the student's cumulative grade point average (CGPA) or of total clock hours attempted.

CREDITS EARNED AT ETI

For clock hours earned in other programs offered by ETI that a student wants transferred into a new ETI academic program, the following criteria must be met:

1. The same course or courses must be required in the new program or must be comparable in content and duration to a course or courses offered in the new program.

2. The student must have earned a passing grade in the course or courses.

There is no limit to the number of clock hours earned at ETI that can be transferred into a new ETI academic program. The grades earned for the transferred ETI courses will be included in a calculation of the student's CGPA. Additionally, the total number of clock hours will be included in a calculation of total clock hours attempted and successfully completed in determining whether a student is making satisfactory academic progress.

Courses completed at other institutions and accepted on transfer by ETI will be designated on the ETI transcript as "TR". Courses completed at ETI and accepted for transfer into a new ETI academic program will be identified separately on the ETI transcript and the grades earned for those courses will be included as well.

SATISFACTORY ACADEMIC PROGRESS (SAP) POLICY

All students are required to meet the standards of academic performance that are outlined in the sections below, and they are evaluated regularly to determine that the standards are met.

Each student must achieve the minimum CGPA within the maximum time frame established, achieving the required completion rate of 73% at each evaluation point. Failure to meet these standards may result in dismissal from the academic program and ineligibility to earn a certificate.

CLOCK HOURS & COURSE CODES

Licensed private career schools offer curricula measured in clock hours, not credit hours. Certificates of completion, i.e., school diplomas, are issued to students who meet clock hour requirements. The granting of any college credit to students who participated in and/or completed a program at a licensed private career school is solely at the discretion of the institution of higher education that the student may opt to subsequently attend.

ETI measures its academic programs on a clock-hour basis. A clock hour is defined by ETI as 50 minutes of supervised or directed instruction.

Each course offered by ETI is identified by a combination of letters and numbers, with the letters identifying the subject area being taught and the number indicating the level of instruction.

MAXIMUM TIME FRAME (MTF)

Students who adhere to their assigned class schedules and achieve the minimum passing scores in each of their courses will complete their program of study in the time frame indicated for each program in the school catalog.

For any student who, for any reason, has not remained on track with his or her studies, the maximum time frame (MTF) to successfully complete the program is 1.5 times the normal completion time. The MTF is computed from the very first clock hours in which the student enrolled and originally began their studies.

Any student who does not successfully complete the program within the MTF cannot earn a certificate.

The MTF for transfer students will be adjusted individually according to the total number of clock hours they successfully transferred into the program. The total number of hours the transfer student needs to complete the ETI program will be multiplied by 1.5 to determine that student's MTF.

ACADEMIC DISMISSAL

Any student who has been academically dismissed will not be considered for readmission to ETI until six months have passed. The student will have to reapply for admission, satisfy all admissions criteria in effect at the time, satisfy any outstanding financial obligations to the school, and retake any failed classes before proceeding to other courses.

APPEALS

Any student who has been placed on academic probation for the first time but feels that there were mitigating circumstances that caused him or her to fail the SAP standard, may file a written appeal with supporting documentation to the Lead Instructor, who, with the Executive Director/CEO and another school administrator will make the decision whether to accept the student's appeal. If the student's appeal is granted, the student will be considered to be making satisfactory academic progress.

GRADING SYSTEM

The grading system for academic performance appears below. Unless otherwise indicated, each grade earned is calculated into the student's cumulative grade point average (CGPA) and the clock hours assigned for the course taken are included in the calculation of total clock hours attempted.

SAP EVALUATION

1. Each **program** is divided into segments of three courses each.

Students are evaluated for SAP after the completion of each segment of a program.

2. If a student fails a course before a segment ends, the student is immediately placed on academic probation.

    A. The student will remain on academic probation until:
        (1) The student retakes the failed course when it is next offered and passes it on the next attempt; or,
        (2) The student retakes the failed course and fails it again; or,
        (3) The student takes another course (before retaking the first course) and fails it.

    B. If the student takes the course a second time and passes it, the student will be removed from academic probation.

    C. If the student fails the course for a second time, the student will be academically dismissed from the school.

    D. If the student takes another course (before retaking the first course) and fails it, the student will be academically dismissed.

3. At the end of a segment, any student whose cumulative grade point average (CGPA) is below 2.0 or whose successful completion rate is less than 73% of all clock hours attempted will be placed on academic probation.

    A. The student will have one segment to raise their CGPA to 2.0 or higher and/or their completion rate to 73% or better.

    B. Any student who fails to earn the minimum CGPA or the required completion rate by the end of the probationary segment will be academically dismissed from the institution.

LETTER GRADE	POINT VALUE	HONOR POINTS	GRADE DESCRIPTION
A	93 - 100	4.0	EXCELLENT
A-	90 - 92	3.7	
B+	87 - 89	3.3	
B	83 - 86	3.0	GOOD
B-	80 - 82	2.7	
C+	77 - 79	2.3	
C	73 - 76	2.0	SATISFACTORY
C-	70 - 72	1.7	
D+	67 - 69	1.3	
D	65 - 66	1.0	BELOW AVERAGE
F	64 and below	0.0	FAILING
AU			AUDIT
I			INCOMPLETE
TC			TRANSFER CLOCK HOURS
W			WITHDRAWN

Grade not calculated into CGPA but course hours are included in total clock hours attempted.
Grade not calculated in CGPA and course hours are not included in total clock hours attempted.
Clock hours transferred from another institution. Course grade not calculated in CGPA and course hours are not included in total clock hours attempted.

REPEATED COURSES

The new grade for a failed course that has been repeated will not replace the prior grade. Both the grade earned and the clock hours taken for the repeated course will be included in the SAP calculations.
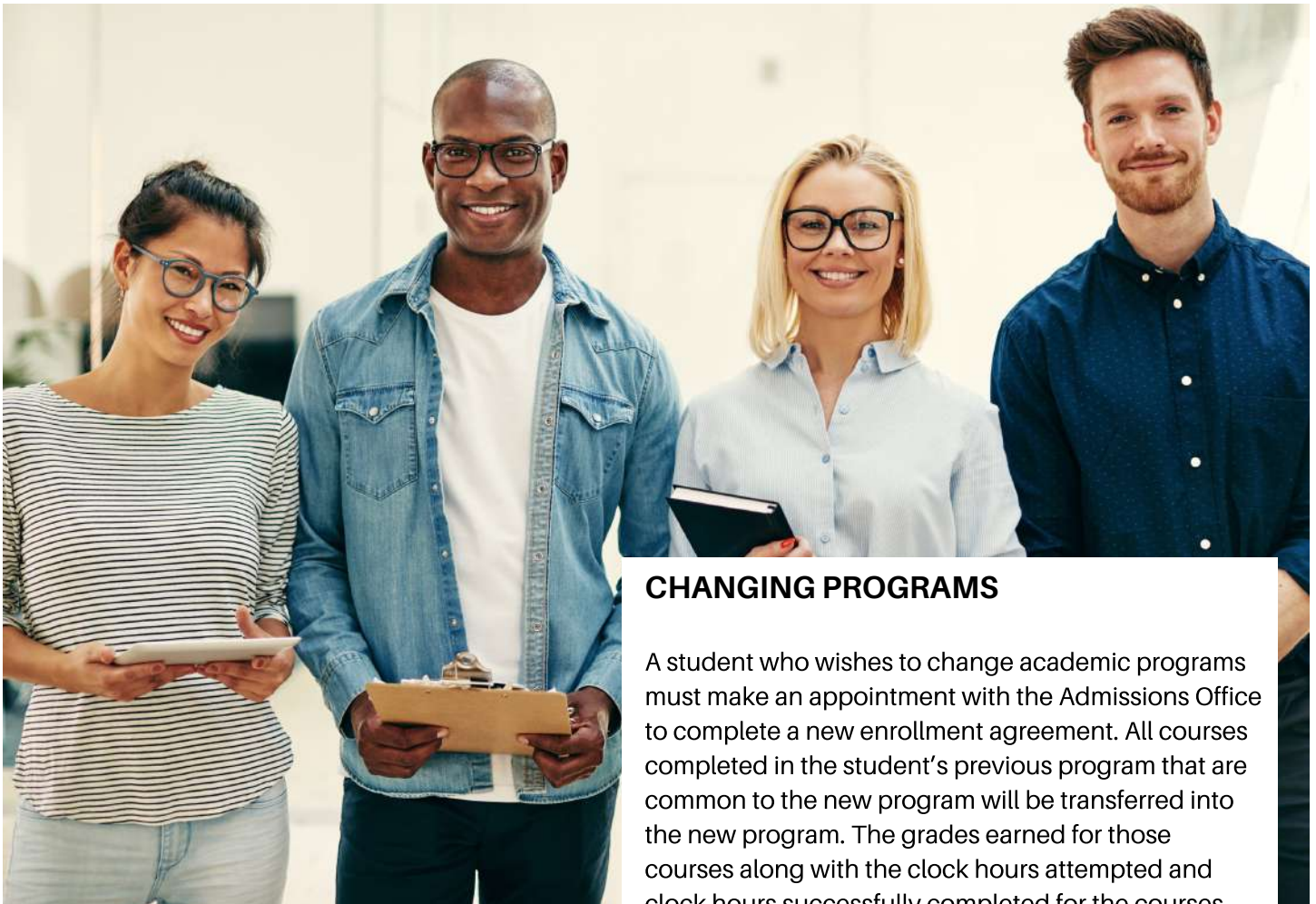
"I" GRADE

At the discretion of the instructor, a student may be assigned a temporary grade of incomplete (I) to allow the student more time to complete missing coursework or to take a required exam. Upon completion of the work or exam, the earned grade replaces the grade of "I" and is calculated into the grade average for the segment and for the CGPA. If the missing work or exam is not completed within two weeks from the last day of the course, a grade of "F" will be assigned and computed into the final grade average for the course and into the CGPA.

"TC" GRADE

A grade of TC is assigned for a student's successful transfer of clock hours (or converted credits) earned from an accredited institution. Neither the grade nor the clock hours are included in the CGPA or clock-hours attempted calculations. The total number of clock hours transferred is deducted from the total number of clock hours needed for program completion. The MTF for a transfer student will be 1.5 times the total hours needed for program completion.

Note that courses completed at ETI and accepted for transfer into a new ETI academic program will be identified separately on the ETI transcript. Grades earned for those courses will be included as well. ETI transferred courses and grades will be included in CGPA calculations and in clock hours attempted and successfully completed to determine whether a student is making satisfactory academic progress.

"W" GRADE

A student who formally withdraws from the institution before the mid-point (50% or half-way point) of a course will be assigned a grade of "W" for the course. The "W" grade is not included in the calculation of the CGPA and the clock hours for the course are not included in the determination of total clock hours attempted. A student who withdraws or drops after the midpoint of a course will be assigned a grade of "F".

The failure of a student to notify the director in writing of withdrawal may delay refund of tuition due pursuant to Section 5002 of the Education Law.

"AU" GRADE

A grade of AU is assigned to an individual who enrolled in a course solely for the purpose of auditing the class. The grade has no point value, is not included in the calculation of CGPA, and the clock hours for the course are not included in the determination of credits attempted.

CHANGING PROGRAMS

A student who wishes to change academic programs must make an appointment with the Admissions Office to complete a new enrollment agreement. All courses completed in the student's previous program that are common to the new program will be transferred into the new program. The grades earned for those courses along with the clock hours attempted and clock hours successfully completed for the courses will also be transferred. The MTF for the new program will be calculated reducing the MTF by the number of successfully completed clock hours transferred. A student who is on academic probation at the time of the program change will remain on academic probation in the new program for one academic segment and must achieve the minimum SAP standard by the end of that period to remain enrolled in the school.

SEEKING TO EARN AN ADDTIONAL CREDENTIAL

A student who has successfully completed one academic program at ETI and who wishes to enroll in another program must make an appointment with the Admissions Office to complete a new enrollment agreement. Any courses successfully completed in the prior program that are common to the new program will be transferred into the new program along with the clock hours earned for those courses. Both the grades and the clock hours will be included in the CGPA as well as the clock-hours attempted calculations for the new program.

CODE OF CONDUCT

ETI's administration and faculty seek to provide an atmosphere that supports growth and learning. The school facilities are communities where students take responsibility for their environment.

Suspensions and expulsion are reserved for serious offenses. There will be a refund of tuition, as per the refund policy, for students who are suspended, expelled or who withdraw from the school pending, or as a result of disciplinary action. Offenses include, but are not limited to academic dishonesty, disorderly conduct, harassment, physical or sexual assault, theft, and verbal abuse.

Items not permitted on school grounds include, but are not limited to alcoholic beverages, narcotics and weapons of any kind.

The Director will, depending on the severity of the infraction and the past disciplinary record of the offender, impose one or more of the following penalties: a warning, disciplinary probation, suspension or expulsion.

Students have the right to appeal any penalty imposed by the administration due to misconduct. All appeals must be done in writing within ten calendar days and include the circumstances which contributed to the sanctions and the student's plan for respecting the code of conduct policy. All appeals will be reviewed by an Appeals Committee within ten business days, which will make the decision to uphold the sanction or grant the appeal and reinstate the student.

ACADEMIC INTEGRITY

As a postsecondary institution awarding academic certificates, ETI expects students to demonstrate integrity in the participation and completion of work at it relates to their program. Students are subject to dismissal if they engage in cheating, plagiarism, or any activity that calls into question the authenticity of their work.

In the online environment, that includes getting assistance to complete required coursework, using the work of others as your own, and copying material without the appropriate citation or acknowledgement.

ATTENDANCE POLICY

Regular attendance and punctuality at scheduled class times are expected of all students, as they are essential in maximizing students' learning experiences.

Instructors are required to take attendance 30 minutes after the scheduled start of a class. Any student who is not present and seated by that time will be marked as absent for the entire hour. If the student fails to show, they will, of course be counted absent for the entire class.

Any student who, for any reason, misses more than 20% of any course will fail the course. Any student who, for any reason, misses more than 20% of the total number of clock hours for any program will be dismissed from the school.

All class work and assignments missed because of absence must be made up by the student, whether the absence is excused or unexcused. An excused absence is one for which the student has given advance notice to the instructor. Missed work and assignments must be completed within one week following the absence. Any missed examination must be taken on the first day of return following the absence.

TUITION POLICIES

TUITION AND FEES

Tuition and fees for each term are due and payable by the first day of attendance. Any student who fails to make payment within 10 days after the payment is due may be charged a delinquency fee of $25. Continuing failure of a student to meet their financial obligations to the school may result in the student not being allowed to attend classes, or access the online program.

Any student may choose to pay tuition using the following payment plan. A 2% processing fee will be added to the tuition cost.

TUITION PAYMENT PLAN

For programs that are less than 6 months:

Down Payment: 50% of tuition cost
Due 10 days before the first day of class

Payments 2 and 3: each 25% of tuition cost
Due 30 and 60 days after class start, respectively

For programs that are more than 6 months:

Down Payment: 50% of tuition cost
Due 10 days before the first day of class

Down payment is followed by **4 equal monthly payments**.

When the payment plan is selected, a 2% processing fee is added to the tuition cost.

Monthly installments are due no later than the fifth day of every month.

Students are invoiced by email. Payments are made via PayPal in USD (or HTG at the daily rate).

REFUND POLICY

Postsecondary schools and colleges in the State of New York are required to adopt and use a refund policy developed by the State when determining what refund, if any, a student is entitled to receive when he or she cancels their enrollment or withdraws from the institution.

1. A student who cancels within 7 days of registering but before instruction begins receives all monies returned with the exception of the non-refundable registration fee.
2. Thereafter, a student will be liable for:
   - The non-refundable registration fee, plus
   - The cost of any textbooks or supplies accepted, plus
   - Tuition liability based on whether or not the student accessed the online course/program. Total tuition liability is limited to the quarter during which the student withdrew or was terminated, and any previous quarters completed.
     - Once the online course/program starts and/or student accesses the program, a refund will be issued to the student upon request received within the first seven days. Refund requests must be received by email at admissions@emergingtech.edu. The school will keep 20% of the tuition charges.
     - No refund will be granted for an online course/program after seven days of the start date.
3. Exchange: A student will be allowed to exchange with another course/program of equivalent or lesser value, if the course/program is not accessed within 15 days of purchase. An exchange request must be received by email at admissions@emergingtech.edu. No exchange will be granted if the request is more than 15 days after the start date.
4. The student refund may be more than that stated above if the accrediting agency refund policy results in a greater refund.

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PROTECTION OF STUDENTS' FINANCIAL INTERESTS

The Tuition Reimbursement Fund of the State of New York is designed to protect the financial interests of students attending proprietary schools.

If a school closes while you are in attendance and prior to the completion of your educational program, then you may be eligible for a refund of all tuition expenses that you have paid.

If you drop out of school before completion and file a complaint against the school with the New York State Department of Education, you may be eligible to a tuition refund if the State proves your complaint is valid and that the school is in violation of New York State Education law. Please refer to the Grievance section of the catalog for contact information for the New York State Education Department.

STUDENT RESOURCES

STUDENT SERVICES

Emerging Technologies Institute is committed to providing support services that will help each student to maximize their potential for successful completion of their academic program. Academic advisement is provided for every student, and individual tutoring is provided for students who request it.

Referrals to outside agencies are made for students who are experiencing personal problems, financial and other concerns beyond the scope of ETI's support services.

ETI's career services include career development, résumé preparation, and job placement assistance for graduates and for currently enrolled students seeking part-time employment.

STUDENT RECORDS

All student records are considered confidential by ETI and access to them is restricted to the following: (1) the student themself; (2) an individual, agency, or employer for whom the student has provided written authorization to ETI to release information or copies from the records; (3) authorized ETI staff; and (4) to those agencies, officials, or parties as authorized under the Federal Family Educational Rights and Privacy Act.

Student transcripts are maintained indefinitely; all other vital student records are maintained for a minimum period of seven years. Vital records are the following: admissions application, enrollment agreement, attendance records, financial transactions records, and records of any disciplinary meetings, actions or appeals.

GRIEVANCE POLICY

Emerging Technologies Institute strives to provide a very supportive environment and respects the rights of all students. It is our practice to fairly and objectively address the concerns of any complainant in an attempt to equitably resolve his or her grievance.

A student lodging a complaint is encouraged to first make the complaint to the immediate supervisor of the individual against whom the complaint is being made. A written complaint is preferred but not required. If the matter is not resolved to the student's satisfaction, the student may pursue their grievance to ETI's Executive Director/CEO. A student has 5 school's days within which to make the complaint and the institution has 10 school days in which to attempt to resolve it.

If the complaint is not resolved at the level of the Executive Director/CEO or if the complaint is against the Executive Director/CEO, the student may file a formal, written complaint with the following agencies:

New York State Education Department
Bureau of Proprietary School Supervision
116 West 32nd Street, 5th Floor
New York, NY 10001
(212) 643-4760

SCHOOL CALENDAR 2022/2023

School closed on dates marked with a *

Monday, January 3, 2022	School Reopens / Classes Resume
Monday, January 17, 2022 *	Martin Luther King Jr. Day
Monday, February 21, 2022 *	President's Day
Monday, May 30, 2022 *	Memorial Day
Monday, July 4, 2022 *	Independence Day
Monday, September 5, 2022 *	Labor Day
Monday, October 10, 2022 *	Indigenous People's Day
Friday, November 11, 2022 *	Veterans Day
Thursday, November 24, 2022 - Friday November 25, 2022 *	Thanksgiving Recess
Wednesday, December 23, 2022 - Sunday, January 1, 2023 *	Winter Recess- Administration Offices Closed
Monday, January 2, 2023	School Reopens / Classes Resume
Monday, January 16, 2023 *	Martin Luther King Jr. Day
Monday, February 20, 2023 *	President's Day
Monday, May 29, 2023 *	Memorial Day
Monday, July 4, 2023 *	Independence Day
Monday, September 4, 2023 *	Labor Day
Monday, October 9, 2023 *	Indigenous People's Day
Saturday, November 11, 2023 *	Veterans Day
Thursday, November 23 - Friday, November 24, 2023 *	Thanksgiving Recess
Monday, December 25 - Friday, December 29, 2023 *	Winter Recess- Administration Offices Closed

ONLINE TRAINING

Online career training offers students the opportunity to acquire and improve their skills and knowledge at a pace convenient to their lifestyles and commitments.

Online students have access to all student services, including financial aid, job placement, counseling, library and workshops available on campus or online. To ensure fairness, objectives and outcomes required from students remain identical whether a course or curriculum is offered online or in the classroom. Quizzes and exams have the same level of difficulty regardless of the method of instruction. The grading policy is not altered for online training.

ETI offers a teacher-supported, on-demand learning environment where students are given weekly assignments and a reasonable amount of time to complete a course. Students are able to communicate with the faculty and other students by posting questions or comments via a Facebook private group and/or through the course module. Students can also communicate with their instructor via email.

The faculty will oversee the instruction, evaluation and grading requirements of the training. The instructors are properly trained, and are licensed by NYSED/BPSS.

Online students must have access to the Internet and must have a personal computer, laptop, or tablet. The student is responsible for his or her own computer equipment, Internet connection, and any online charges that may be incurred. The online conferencing software and related fees are included in the cost of tuition.

The coursework is transmitted through a variety of interactive methods including e-lectures, electronic presentations or prerecorded e-sessions that can be accessed at the student's convenience.

TECHNICAL REQUIREMENTS

ETI students will need Windows 7, 8 or 10 operating system to complete online programs. Using a PC, the minimum requirements are:
- Processor: 1 gigahertz (GHz) or faster.
- RAM: 1 gigabyte (GB) (32-bit) or 2 GB (64-bit)
- Free hard disk space: 16 GB.
- Graphics card: Microsoft DirectX 9 graphics device with WDDM driver.
- A Microsoft account and Internet access.

ADDITIONAL REQUIREMENTS

- Any standards-supporting browser from the past few years (e.g., Firefox 3 or later, Safari 3 or later, Google Chrome 4 or later, Opera 9 or later, MS Internet Explorer 7 or later).
- Some demonstrations and interactions require the Flash Player 10 plug-in. Some documents and resources are provided in the PDF format .Adobe Reader may need to be installed to view them: get.adobe.com/reader

Programs begin the first Monday of every month.

To view full description and contents of each program, visit: emergingtech.edu/haiti

ONLINE PROGRAMS

**All programs are offered as Self-Paced unless otherwise indicated and marked with a ★.
Programs marked with a ✓ include Certification Exam Prep.**

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BUSINESS & LEADERSHIP
Administrative Basic Skills
Agile Certified Practitioner ✓
Certified Associate in Project Management (CAPM) ✓
Certified Business Analysis Professional (CBAP) ✓
Customer Service - ITIL Foundation v4 Certification ✓
Customer Service Representative (CSR) ✓
Management and Leadership
PRINCE2 Foundation ✓
Project Management Professional (PMP) ✓
Sales and Marketing Basic Skills
Senior Professional in Human Resources (SPHR) ✓
Six Sigma Black Belt Certification ✓
Six Sigma Green Belt Certification ✓

FINANCE & ACCOUNTING
Banking Management Operations
Financial Planning and Wealth Management
Global Capital Markets
Retail Banking

HEALTHCARE & ALLIED HEALTH
Phlebotomy Technician ✓

INDUSTRIAL & SKILLED TRADES
Certified Maintenance and Reliability Technician ✓

INFORMATION TECHNOLOGY
Amazon Web Services (AWS) ✓
Artificial Intelligence ✓
Big Data and Microsoft Azure DP-100, DP-203, & DP-900 ✓
Blockchain Solutions Architect
Business Intelligence
CISCO Certifications ✓
Cloud Native Computing Foundation - Certified Kubernetes Administrator (CKA) ✓
CompTIA Cybersecurity ✓
CompTIA Networking ✓

INFORMATION TECHNOLOGY (cont.)

Cybersecurity with (ISC)2 & EC Council ✓
Cybersecurity Advanced A – Live Online Class ✴ ✓
Cybersecurity Advanced B – Live Online Class ✴ ✓
Data Integration, Management, Warehousing, & Teradata
Data Science ✓
Data Visualization ✓
DevOps Engineer to Cloud Architect ✓
Google Cloud ✓
Java Novice to Java Master ✓
Machine Learning ✓
Microsoft Azure ✓
Microsoft Modern Desktop Administrator Associate ✓
Mobile Application Development
Oracle Database 12C ✓
Python Novice to Python Master ✓
Red Hat Certified System Administrator (RHCSA) ✓
Software Developer – Part 1
Software Developer – Part 2
Software Tester ✓
TOGAF ✓

MULTIMEDIA & GRAPHIC DESIGN

Adobe Creative Cloud
Web Development and Graphic Design ✓

PERSONAL & PROFESSIONAL DEVELOPMENT

Communication Skills at Work
Microsoft Office 365
Microsoft Publisher 2016
Office Collaboration Tools
Office Productivity Tools
Office Skills & Desktop Computing
Personal Career Development
Social Networking

**FOR PROGRAM DETAILS, PLEASE VISIT OUR WEBSITE
https://emergingtech.edu/global**

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